ICAEEdu 2017

International Conference on Alive Engineering Education

21-23 June 2017, Rio de Janeiro, Brazil

Subject: Oral Presentation Guidelines

Dear **Author**,

Thank you for your interest in International Conference on Alive Engineering Education (ICAEEdu) in Rio de Janeiro, Brazil. If your paper was reviewed and accepted for **Oral Presentation** at the conference, please follow the Oral Presentation Guidelines:

1. Timing of oral presentations: twelve minutes to present (maximum); and three minutes for Questions and Answers (Q&A).

2. Chairmen of the Oral Presentation Section: The Keynote Speakers of the International Conference on Alive Engineering Education (ICAEEdu) will also be Chairmen of the Oral Presentation Section.

3. Submitting your presentation: Please submit your slides presentation to icaeedu.emc.ufg@gmail.com. A technician of the ICAEEdu team will assist each Oral Presentation. Once the presentation is launched, the Speaker will control the program using a computer mouse, the up/down/right/left keys on a keyboard or the Lendex® Laser Pointer.

4. Additional Information

Security: ICAEEdu participants are required to provide identification in order to submit their presentation as well as to access it in the room. Recording devices such as cameras are not permitted in the room. All presentation files are deleted at the end of the conference, unless permission has been granted to the conference association to retain the presentation files.

Computer Equipment: Session room will be equipped with Microsoft® Windows 10 Home based PC with Microsoft® PowerPoint 2010 installed. Verification of proper performance in the room is essential, particularly if video and animation is included in the presentation. Please note that Internet access will not be available during your presentation.

Session room PC's will be provided with the following configuration:
Processor: Core i7 7th Generation
Memory: 12 GB RAM
Resolution: 1920 x 1080

Operational System: Microsoft Windows 10 Home
Software 1: Microsoft Office 2010
Software 2: Windows Media Player 2013 (Version: 12.0.14393.1198)
Software 3: Foxit® Reader (Version: 8.1.0.1013)

Please send us the presentation until **16 June 2017**.

Best regards,
Secretariat
URL: http://icaeedu.emc.ufg.br/
Date: 22.5.2017